



## Durham Neighborhood College



### 101 – Introduction to City and County Services

Thursday, September 8, 2011, from 6 p.m. – 8:30 p.m.

Durham County Commissioners' Chambers, 200 E. Main Street

Welcome/Vision of Durham Neighborhood College (10 mins.)	Mayor William V. Bell and Chairman Michael D. Page
Introduction of City Council and County Commissioners (5 mins.)	
Class Introductions (10mins.)	
Overview of City Organization (15 mins.)	Tom Bonfield, City Manager
Break (5 mins.)	
Overview of County Organization (15 mins.)	Michael Ruffin, County Manager
Wrap-Up (5 mins.)	

### 202 – Neighborhoods – A Simple Definition of Community

Thursday, September 15, 2011, from 6 p.m. – 8:30 p.m.

Durham County Commissioners' Chambers, 200 E. Main Street

Ice Breaker (5 mins.)	
History of City and County of Durham – An Overview (15 mins.)	Lynn Richardson, Durham County Library
Neighborhood Improvement Services 15 mins	Constance Stancil, Director, City's Department of

	Neighborhood Improvement Services
Break (5 mins.)	
Public Works (15 mins.)	Marvin Williams, Director, City's Department of Public Works
Animal Control (15 mins.)	Cindy Bailey, Animal Control Administrator
Wrap-Up (5 mins.)	DNC Staff
<p style="text-align: center;"><b>303 – Emergency Services</b>  Thursday, September 22, 2011, from 6 p.m. – 8:30 p.m.  Durham County Commissioners' Chambers, 200 E. Main Street</p>	
Emergency Management Overview (15 mins.)	Jeff Batten, Director
Emergency Medical Services(15 mins.)	Mike Smith, Director
Break (5 mins.)	
Durham Fire Department (15 mins.)	Bruce Pagan, Durham Fire Chief
Joint Information Center (15 mins.)	Deborah Craig-Ray, Assistant County Manager
Wrap-Up (5 mins.)	
<p style="text-align: center;"><b>404 – Safety</b>  Thursday, September 29, 2011, from 6 p.m. – 8:30 p.m.  Durham County Commissioners' Chambers, 200 E. Main Street</p>	
Durham County Office of the Sheriff (20 mins.)	Worth Hill, Sheriff, Durham County Office of the Sheriff

Durham Emergency Communication Center ( 911) (20 mins.)	James Soukup, Director, DECC
Break (5 mins.)	
Durham Police Department ( 911) (20 mins.)	Jose Lopez, Chief, Durham Police Department
Introduction of Case Study (30 mins.)	
Wrap-Up (5 mins.)	DNC Staff
<p align="center"><b>505 – Development</b></p> <p align="center">Thursday, October 6, 2011, from 6 p.m. – 8:30 p.m.</p> <p align="center">City of Durham Golden Belt, 807 East Main Street, Suite 2–200, 27701</p>	
Register of Deeds (15 mins.)	Willie Covington, Durham County Register of Deeds
City/County Inspections (20 mins.)	Gene Bradham, Director, City/County Inspections Department
Break (5 mins.)	
Economic Development (15 mins.)	Kevin Dick, Director, City’s Office of Economic & Workforce Development
City/County Planning (20 mins.)	Steve Medlin, Director, City/County Planning Department
Case study worktime	
Wrap Up ( 5 mins.)	
<p align="center"><b>606 – Budget and Finance</b></p> <p align="center">Thursday, October 13, 2011, from 6 p.m. – 8:30 p.m.</p> <p align="center">City of Durham Golden Belt, 807 East Main Street, Suite 2–200, 27701</p>	

Durham County Tax Office (20 mins.)	Kim Simpson, Durham County Tax Administrator
Budget (20 mins.)	Bertha Johnson, Director, Durham City Budget and Management Services
Break (5 mins.)	
Finance (20 mins.)	George Quick, Director, Durham County Finance Department
Case study worktime	
Wrap-Up (5 mins.)	
<p align="center"><b>707 – Health and Human Services</b>  Thursday, October 20, 2011, from 6 p.m. – 8:30 p.m.  City of Durham Golden Belt, 807 East Main Street, Suite 2–200, 27701</p>	
Mental Health (15 mins.)	Ellen Holliman, Director, Durham Center
Social Services (15 mins.)	Gail Perry, Interim Director, Durham County Social Services
Break (5 mins.)	
Parks and Recreation (15 mins.)	Rhonda Parker, Director, City's Parks & Recreation Department
Public Health (15 mins.)	Gayle Harris, Durham Public Health Director
Wrap-Up (5 mins.)	
<p align="center"><b>808 – Environment</b>  Thursday, October 27, 2011, from 6 p.m. – 8:30 p.m.  City of Durham Neighborhood Improvement Services, 807 East Main Street, 3<sup>rd</sup> Floor</p>	
County Engineering	Glen Whisler, Director, Durham County Engineering

City Water and Wastewater Treatment/NEAT (15 mins.)	Vicki Westbrook, Superintendent, City's Department of Water Management
Solid Waste (15 mins.)	Donald Long, Director, City's Department of Solid Waste Management
Wrap-Up (5 mins.)	
<p align="center"><b>909– Case Studies Exercise</b>  Thursday, November 3, 2011, from 6 p.m. – 8:30 p.m.  Council Chambers, City Hall, 101 City Hall Plaza</p>	
Special Dinner	
Graduation Ceremony (60 mins.)	Certificate Presentations: Mayor Pro Tempore Cora Cole–McFadden, Durham City Council Michael Page, Chairman, Durham County Board of Commissioners
Break (5 mins.)	
Case Study and Reports – Overview of Process	DNC Staff
Groups Present Case Study (60 mins.)	
Wrap-Up (5 mins.)	

*(Minor changes to this schedule are possible.)*

*Staff:*

*Deborah Craig-Ray, Assistant County Manager*

*Ruby Hargrove-Monds, Training Director, City of Durham*

*Ron Ferrell, Public Affairs, City of Durham*

*Dawn Dudley, Public Information Specialist, Durham County*